

JSL GLOBAL

Aff of Jassim Custom Clearance & Freight Co.

Custom Clearance · Freight Forwarding · DG Cargo Handling · Project Cargo

Warehouse & Yard Services · Container Trading · GCC Transportation

Perishable Cargo Handling



General Requirements and Check List for Operational Procedure

Check points:

1. Computer Card and CR copy of consignee.
2. Authorization by consignee on Single Window.
3. Documents
 - A. Documents must be from cargo departing country.
 - B. If Copy documents. Shipment can be cleared with penalty subject to customs approval.
 - C. If documents from third country then need approval from customs.

Accounts Check Points:

1. Quotation / Rate agreement between JSL/Consignee.
2. Credit application form. (Period & Limit)
3. SOA

Check List for Commercial Documents:

➤ **Commercial invoice**

- Must be in original form on an original letterhead with the shipper's signature and the company stamp.
- To be attested by Local Chamber of Commerce at origin.
- The items in each box must be given realistic values item wise and unit wise respectively.
- The mandatory details in the commercial invoice are as follows,
 - Name & Address of Shipper
 - Name & Address of Consignee
 - Country of origin
 - Currency in words or standard international currency code
 - Specific items description
 - HS CODE
 - Quantity
 - UNIT price & Total Price per items
 - Grand Total of prices
 - Freight charges
 - Insurance charges
 - Packing information : Total number of packages + Gross weight
 - Shipping terms (C&F, Ex-works, FOB etc)
- If a temporary import, the **serial numbers** which are physically marked permanently on the items must be shown with respective values of each item with serial number. And if shipment is under any contract/agreement then Contract number needs to be mention on documents.

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➤ Packing List

- Original or Copy on an shipper's letterhead with the shipper's signature and the company stamp.
- Name & Address of Shipper
- Name & Address of Consignee
- Country of origin
- Specific items description with number of units, packages, quantity.
- HS CODE
- Packing information : Total number of packages + Gross weight

➤ Certificate of Origin

- Must be in Original from Origin country of departure of shipment.
- To be attested by Local Chamber of Commerce at origin.
- Name & Address of Shipper
- Name & Address of Consignee
- Country of origin
- Specific items description
- HS CODE
- Quantity
- Invoice number and date.
- In case of China origin shipment, stamp from CCPIT and CCPIT certificate require.